

Legacy Fund Application Information

Hudson River Presbytery

(Approved by Grants Committee: April 6, 2017)

The Grants Committee will grant funds to ministries that reflect the mission and core values of Hudson River Presbytery. We believe God is calling the church into the world to live resurrection and be engaged in mission that incarnates our values within the communities we serve. The fund will enable creative, effective ways of transforming our church through new visions of ministry and mission for the 21st Century.

What are the core values of the Hudson River Presbytery?

- Partnership, Hospitality, Inclusivity, Justice, Passion, Curiosity, Honesty, Joy, Generosity
- The Vision Statement for the Hudson River Presbytery with explanations of the core values may be found here:
www.hudrivpres.org/upload/docs/hrp_mission.pdf

What do we mean by creative?

- Reflecting grassroots visions for ministry acting individually or collectively;
- Offering new ideas or continuing programs already in existence, as long as they meet the criteria for living into visions for ministry and mission for the future;
- Engaged and partnering in new ways within the communities we serve;
- Transformational—change focused.

What do we mean by effective?

- The vision of the project/program meets a demonstrated need related to mission and connection within the communities we serve;
- The scope of the project/program is manageable, well organized, effectively described and may be accomplished within the timeframe and budget proposed;
- The project/program includes a plan to assess its effectiveness and may be used as a model for others and possibly be adapted to attract other funding sources.

How large are the grants?

- The grants may range from single-year requests beginning at \$10,000 to multi-year requests that total up to \$100,000.
- Projects that require less than \$10,000 are best served by applying to other Hudson River Presbytery grant programs (see the Legacy Fund information on the Presbytery's web site here: www.hudrivpres.org/index.php?n=20&sn=49)

What resources do congregations and partners need to have in order to propose a project?

- A well thought-out idea that has had some discussion and development at the congregational level.
- Proposed programs/projects must be based on resources currently or readily available to the proposer, such as existing space or the means to modify it, personnel currently engaged or to be easily engaged for the project and some cash on hand for the financial buy-in.
- Congregations/partners proposing projects are expected to fund at least 20% of the total budget (cost share/match). For example, for a project with a total budget of \$20,000, the congregation's buy in would be a minimum of \$4,000, with the amount requested from Legacy Fund no greater than \$16,000.
- Partnerships are a great way to develop the kind of sustainability that allows a project to continue beyond the initial granting period. As preference will be given to project proposals that are sustainable in this way, developing partnerships or drawing upon existing ones is an important aspect of resource development.

We have an idea for a project. How do we proceed?

- Submit a concept paper to Emily@HudRivPres.org.
- Attend at least one workshop in proposal development or grant writing offered by the Grants Committee, or one offered by another organization as pre-approved by the Grants Committee.

The Grants Committee requires the submission of concept papers in advance of a final application. Concept papers will be reviewed as received and submitters will be contacted by a team member to discuss.

These concept papers should be no more than one-two pages in length and include a short statement/paragraph addressing each of these elements:

- The applicant(s)/partners who will be applying for the grant.
- The vision and or goal of the project and the context within which it will be offered.
- What resources do you have that will support the program you propose?
- What is the timeline for your program (start, duration, and end)?
- What is the grant amount needed to run your program?
- If this is a continuing program, please briefly describe the work of the program to date, its effectiveness, and the need for additional resources.

The Grants Committee can be contacted via email at Emily@HudRivPres.org.